

# MAYNARD PUBLIC SCHOOLS



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**School Committee Policy:**

**#301**

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## **Preparation of Annual Operating Budget**

The Superintendent shall confer annually with members of the school staff concerning needs for the next fiscal year and will prepare an estimate of the cost of these proposals to be submitted to the School Committee in preliminary form prior to November 15th each year.

The School Committee shall annually submit a preliminary operating budget to the Maynard Town Administrator by January 1 as directed by the Maynard Town Charter.

The School Committee shall hold an annual hearing on the Maynard Public Schools operating budget as required by law. Specific invitations will be made to appropriate Town Boards, and to School Councils and parent organizations.

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Current Version: 2/26/2015

Earlier Version: 5/09, 3/00, 12/94, 1/72

Cross References: Town Charter

Legal References: MGL 41:59, 71:38N

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