



School Committee Policy:

#405

Accrual of Sick Leave

All eligible employees will earn the amount of sick leave provided in their employment contract on a prorated basis throughout their work year. The actual available paid sick time granted to an employee will accrue on a monthly basis.

Daily substitutes and certain hourly employees are not eligible to accrue sick leave. Each new employee, upon initial employment, will be informed of the status of his/her position as it relates to eligibility for sick leave.

Sick leave time to be deposited in a sick leave bank such as currently provided in the teachers' contract will be the last two days earned by each teacher in the first year of employment.

Date Approved: 5/9/13

Earlier Version: 3/11/04, 3/7/96, 4/1/90

Cross Reference: Collective Bargaining Agreements, Individual Letters of Employment/Contracts
