



Maynard Public Schools - Technology Donation Guidelines

The Maynard Public Schools thank you for your interest in donating technology to be used by our teachers and students. **To avoid incurring disposal costs for unwanted donations, please be sure that all technology that you donate meets the criteria.** If you are unsure if your technology meets the criteria, you may email the make and model to donations@maynard.k12.ma.us. If you require an acceptance letter documenting your donation for tax purposes, please complete the Technology Donation form available on the district web site and have it signed when you drop off the items. Please email donations@maynard.k12.ma.us or call 978-897-6424 to arrange to drop-off the items.

Thank you for your donation of qualified technology.

All donated equipment must be clean, complete, and fully operational.

Computers:

All desktop computers must be IBM PC compatible with at least a Pentium 4 processor with a minimum speed of 2GHz. All laptop/tablet computers must have at least a Pentium 3 processor with a minimum speed of 1.5GHz. Donations of multiple, identical computers are the easiest for us to deploy and are preferred.

Printers:

We only accept relatively new laser printers with a network or USB interface. We do not accept ink-jet printers.

Monitors:

Monitors must be at least 17", capable of a display resolution of 1024x768 with a color depth of 16bits (65536 colors) at a refresh rate of at least 75Hz. The display must be clear and sharp and show colors properly.

Digital Projectors: (LCD, DLP, etc.)

Digital projectors must be operational and capable of a minimum display resolution of 800x600.

Mice:

Mice must be USB style optical mice. No PS2, serial, or rolling mice will be accepted.

Keyboards:

Keyboards must be USB style keyboards.

External Speakers:

External speakers must have a power switch and volume control knob and include the power cord and/or AC adapter.

Scanners:

Scanners must be less than 3 years old and have a USB communications port.

Modems, fax machines, network hubs, wireless access points, broadband routers, etc.

We do not accept these items.

Servers, computer components, photocopiers, and other equipment:

Please email the make and model of the equipment to donations@maynard.k12.ma.us for determination of suitability.

Software:

For legal purposes all software donations must include the original media and documentation and be accompanied by a transfer of license form available on the district website. If you would like to donate software, please email donations@maynard.k12.ma.us with a list of titles. The titles will be reviewed and you will be contacted about their suitability.

Thanks again for your interest in donating technology to the Maynard Public Schools.